



# emami\* limited

CIN:L63993WB1983PLC036030

Regd. Office : Emami Tower, 687, Anandapur, E.M.Bypass, Kolkata - 700107  
Phone No. +91 33 66136264, tele fax: 91 33 6613 6600  
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## Notice of 31<sup>st</sup> Annual General Meeting, Book closure and E-voting information

NOTICE is hereby given that The Thirty First Annual General Meeting (AGM) of the Members of Emami Limited will be held on Saturday, 9th August, 2014 at 11:30 AM at South City International School Auditorium, 375, Prince Anwar Shah Road, Kolkata-700068.

Notice of the AGM setting out the Ordinary and Special businesses to be transacted thereat together with the Balance Sheet as at March 31, 2014, Statement of Profit and Loss for the year ended on that date, Auditors' Report and Directors' Report has been sent to the members on 15th July 2014 by post at their address registered with the Company and/or electronically to those members who have registered their e-mail addresses with the company or their respective depository.

The Notice of AGM and Annual Report for the FY 2013-14 are available on Company's websites [www.emamilttd.in](http://www.emamilttd.in) and are also available for inspection at the Registered Office of the Company on all working days, except Saturdays, between 11.00 a.m. and 1.00 p.m. up to the date of the meeting.

The Company is pleased to provide all its members (holding shares in physical or electronic form), the facility to exercise the vote at the AGM through the electronic voting (e-voting) services provided by the Central Depository Services (India) Ltd. Members holding shares on the cut off date i.e. 11th July 2014 may cast their vote electronically.

Pursuant to Rule 20 of the Companies (Management and Administration) Rules 2014, all the members are hereby informed that:

- a. Ordinary Business and Special Business as set out in the Notice of AGM may be transacted by electronic mode.
- b. Voting through electronic mode shall commence on Monday, 4th August 2014 at 10.00 a.m. (IST) and end on Tuesday, 5th August 2014 at 6.00 P.M.(IST). Voting through electronic mode shall not be allowed beyond 6.00 p.m. on 5th August 2014.

Members may go through the instructions attached with the Notice of the AGM or in case of any query, may refer the Frequently Asked Questions (FAQs) or members and e-voting manual available at the download section of [www.cdslindia.com](http://www.cdslindia.com) or contact Mr. Moloy Biswas, Executive, Central Depository Services(India) Ltd at the email id [moloyb@cdslindia.com](mailto:moloyb@cdslindia.com) or Mr. Rajagopal, Vice President, Maheshwari Datamatics Pvt Ltd, The Registrar & Transfer Agent of the Company at the email id [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com) or Mr. Ashok Purohit, Assistant Company Secretary of the Company at the email id [investors@emamigroup.com](mailto:investors@emamigroup.com) who will address the shareholders' grievance connected with e-voting.

Pursuant to the provisions of Section 91 of the Companies Act, 2013 (corresponding to Section 154 of the Companies Act, 1956) and Clause 16 of Listing Agreement with the Stock Exchange, the Register of Members and Share Transfer Book of the Company shall remain closed from Tuesday, 5th August 2014 to Saturday, 9th August, 2014 (both days inclusive) for the purpose of ascertaining the member entitled to receive and the final dividend for the year ended March 31, 2014, if any, declared at the ensuing AGM:

- a. as beneficial owners as at the end of business on Monday, 4th August 2014 as per list to be furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) in respect of shares held in electronic form, and
- b. as members in the Register of Members of the Company after giving effect to valid share transfers in physical form lodged with the Company's Registrar and Share Transfer Agents M/s. Maheshwari Datamatics Pvt. Ltd., 6, Mangoe Lane, Kolkata 700 001 on or before Monday, 4th August 2014. The instruments of share transfers complete in all respects should reach the said Registrar and Share Transfer Agents well before the above date.

For Emami Limited

Place : Kolkata  
Dated: 19th July 2014

A. K. Joshi  
Company Secretary & AVP-Legal