



emami* limited

Date: 16th March, 2020

The Secretary
The National Stock Exchange of India Ltd.
Exchange Plaza, Plot No. C/1, G. Block
Bandra Kurla Complex, Bandra (E)
Mumbai: 400051

The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai: 400001

The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range
Kolkata: 700001

Dear Sir / Madam,

Sub: Board Meeting to be held on 19th March, 2020 and intimation of closure of the Trading window.

This is to inform you that a meeting of the Board of Directors of the Company will be held on Thursday, 19th March, 2020 at 12.15 p.m. at Emami Tower, 687, Anandapur, E.M. Bypass, Kolkata-700107, to consider, inter-alia and if deemed fit, to approve the followings :

1. Declaration of 2nd Interim Dividend

Declaration of 2nd Interim Dividend for the financial year 2019-20. The record date for determining the Members eligible to receive second Interim Dividend, if declared by the Board of Directors of the Company, has been fixed as Friday, 27th March 2020.

2. Buy-Back of Fully paid-up equity Shares

Proposal for buy-back of fully paid up equity shares of the company, which would include maximum buy-back amount, mode of buy-back and other matters incidental thereto in accordance with the provisions of Section 68, 69, and 70 of the Companies Act, 2013, read with rules made thereto and SEBI (Buy-back of Securities) regulations, 2018 .





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In terms of the Code of Conduct of the Company under SEBI (Prohibition of Insider Trading) Regulations 2015, the Trading Window of Equity Shares of the Company shall remain closed with immediate effect for all directors, designated persons and insiders and shall re-open after the expiry of 48 hours after the conclusion of the aforesaid Board Meeting.

This is for your information and record.

Thanking You,

Yours Faithfully
For **Emami Limited**,

A. K. Joshi
Company Secretary & VP-Legal